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| **File Note** **Tracking Number** | **Date** | **Section**(for filing) | **Trial ID**(if in reference to a participant) | **Reason for file note** |
| **Note Number**  | **Index Section Number** | D | D | M | M | Y | Y | Y | Y |
| **e.g. 001** | **16** | 0 | 1 | 0 | 1 | 2 | 0 | 1 | 7 | Miscellaneous |  | Correspondence with sites stored in TMF part 2 due to volume |
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