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| --- | --- | --- | --- | --- | --- | --- |
| **Research Project Title (short or acronym):** | | | | | | |
| **Chief Investigator:** | | | | | | |
| **Sponsor Reference:** | | **REC reference:** | | | **EudraCT No (if a CTIMP):** | |
|  | | | |  | | |
| **Date of site initiation meeting:** | | | | **Remote or attended meeting:** | | |
| **The undersigned attended the Site Initiation visit and were present during discussion of the topics for which the following code numbers are entered against their names.**   1. **Overview of the Protocol** 2. **Investigator’s Brochure / SmPCs (CTIMPs only)** 3. **Primary and secondary endpoints** 4. **Participant recruitment, establishment of eligibility, consent and randomisation** 5. **Adverse event documentation and safety reporting** 6. **Discontinuation and withdrawal** 7. **Staffing and training** 8. **Data collection, entry and query resolution** 9. **Follow up visits** 10. **Sample handling** 11. **Source data locations** 12. **Readiness of facilities** 13. **Investigator Site File Maintenance** 14. **Predicted obstacles and mitigations to conduct research project** | | | | | | |
| **Name (print)** | **Job Title (print)** | | **Topic codes** | | | **Signature** |
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| **Name (print)** | **Job Title (print)** | | **Topic codes** | | | **Signature** |
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