|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Screen Testing Checklist** | | | | | | | | | | |
|  | | | | | | | | | | |
| **Project Name:** | | | | | | **Protocol Version:** | | | | |
| **Research Specification Version:** | | | | | | **Database Version:** | | | | |
| **Visit:** | | | | | | **Form:** | | | | |
| **Tester:** | | | | | | | | | | |
| **Date of Testing:** | | | | | | | | | | |
| **Test Type:** | | | **Initial** | | **Re-Test** | | | | | |
| **Re-Test Type:** | | | **Full** | | **Partial** | | | | **N/A** | |
|  | | | | | | | | | | |
| **Checklist** | | | | **Pass** | | **Fail** | **Corrected** | | | **Comments** |
| Page is present for the expected visits | | | |  | |  | Y / N | | |  |
| Are CRF pages in the correct sequence per the visit schedule | | | |  | |  | Y / N | | |  |
| Does page name from CRF specification match the screen name in the database | | | |  | |  | Y / N | | |  |
| All data items displayed in correct order | | | |  | |  | Y / N | | |  |
| All data items present | | | |  | |  | Y / N | | |  |
| All prompts are present | | | |  | |  | Y / N | | |  |
| All ‘collect ifs’ working as expected | | | |  | |  | Y / N | | |  |
| Tab order correct | | | |  | |  | Y / N | | |  |
| All coded items have the correct code lists | | | |  | |  | Y / N | | |  |
| Data can be entered as expected | | | |  | |  | Y / N | | |  |
| All derivations present and working | | | |  | |  | Y / N | | |  |
| Can all rows present on CRF booklet be added to non-pre-fill tables and saved | | | |  | |  | Y / N | | | NA |
| Is screen presentation acceptable | | | |  | |  | Y / N | | |  |
| **Testing Outcome:** | **PASS** | | | **FAIL** | | | | | | |
| Signature of Tester: | | SIGNATURE | | | | | | Date: D D **/** M M **/** Y Y Y Y | | |
| Study Designer: NAME | | | | | | | | | | |
| Signature: SIGNATURE | | | | | | | | Date: D D **/** M M **/** Y Y Y Y | | |