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| --- |
| **Screen Testing Checklist** |
|  |
| **Project Name:**  | **Protocol Version:**  |
| **Research Specification Version:**  | **Database Version:**  |
| **Visit:**  | **Form:**  |
| **Tester:**  |
| **Date of Testing:**  |
| **Test Type:** | **Initial** [ ]  | **Re-Test** [ ]  |
| **Re-Test Type:** | **Full** [ ]  | **Partial** [ ]  | **N/A** [ ]  |
|  |
| **Checklist** | **Pass** | **Fail** | **Corrected** | **Comments** |
| Page is present for the expected visits | [ ]  |[ ]  Y / N |  |
| Are CRF pages in the correct sequence per the visit schedule | [ ]  |[ ]  Y / N |  |
| Does page name from CRF specification match the screen name in the database | [ ]  |[ ]  Y / N |  |
| All data items displayed in correct order | [ ]  |[ ]  Y / N |  |
| All data items present | [ ]  |[ ]  Y / N |  |
| All prompts are present | [ ]  |[ ]  Y / N |  |
| All ‘collect ifs’ working as expected | [ ]  |[ ]  Y / N |  |
| Tab order correct | [ ]  |[ ]  Y / N |  |
| All coded items have the correct code lists  | [ ]  |[ ]  Y / N |  |
| Data can be entered as expected | [ ]  |[ ]  Y / N |  |
| All derivations present and working | [ ]  |[ ]  Y / N |  |
| Can all rows present on CRF booklet be added to non-pre-fill tables and saved | [ ]  |[ ]  Y / N | NA |
| Is screen presentation acceptable | [ ]  |[ ]  Y / N |  |
| **Testing Outcome:**  | **PASS** [ ]  | **FAIL** [ ]  |
| Signature of Tester:  |  SIGNATURE | Date: D D **/** M M **/** Y Y Y Y |
| Study Designer: NAME |
| Signature: SIGNATURE | Date: D D **/** M M **/** Y Y Y Y |